**SAMPLE STORY 2**

Dear Professor Michaels,

My name is Jesse Rowling, I’m a second year student in the Fosters School of Business and I’m registered for your class called *Business for Social Justice* during the spring quarter. I wanted to introduce myself and start an important conversation so we both have time to plan for the quarter.

In high school I played a lot of football, I was the star quarterback until I got tackled badly during a game against Roosevelt. This ruined my football career and I experienced a traumatic brain injury. I then got another diagnosis of bipolar disorder, which I blame on the TBI. After years of seeking help for my disabilities I’m so proud to say I’m a college student. However, college is really hard and really stressful when you have disabilities.

I know the quarter hasn’t started but I wanted to talk with you about the accommodations I need in order to be successful in your class. The Disability Resource Center on campus will need to coordinate with you in order to get my accommodations in place. I’d appreciate it if you could look out for communication from them. Because of my disabilities it’s really exhausting to focus for long periods of time, so during tests I will need a few breaks. This also applies to reading materials, so I will need all books in the form of audio book.

In order to make sure things flow easily I will stay in touch with both you and DRC to make sure things run smoothly. Thanks so much for your flexibility and commitment to ensuring students like me can also fully participate in your course.

Please don’t hesitate to reach out should you have any questions,

Jesse Rowling

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